

Basic Aviation Risk Standard Aviation Coordinator Course Registration Form

Yellowknife | Canada
23-24 August 2012

Version 3.1



About the Course

Course Overview

This two day course provides participants with an understanding of the Basic Aviation Risk Standard (BAR Standard) and how it can be used by resources sector personnel to help identify potential aviation safety risks. Participants will be able to use knowledge gained on the course to review their company's aviation management policies & procedures and formulate appropriate risk management strategies to manage identified day-to-day risks.

The course covers two primary modules: (i) the basic principles of flight and aviation operations ("Aviation 101"); and (ii) an outline of the BAR Standard.

Who Should Attend This Course

The Aviation Coordinator Course has been developed for personnel involved with the management and operations of their company's contracted aviation services. Eligible attendees include:

- mine/site/asset managers;
- contract administrators;
- corporate assurance/risk managers;
- onsite accountable persons;
- executive managers (with accountability for decisions that directly impact on the selection of aviation service providers); and
- all personnel who are involved in aviation operations as part of their day-to-day activities.

Course Objectives

The objectives of the course are to:

- introduce participants to the basic principles of flight and aviation operations ("Aviation 101");
- provide a detailed overview of the overall BARS Program and the BAR Standard;
- explain basic aviation risk management principles;
- provide guidance on the unique role of a resources sector Aviation Coordinator;
- provide an explanation of the distinction between the roles of Aviation Coordinators and Specialist Aviation Safety Advisors;
- explain frequently used aviation industry terms;
- provide an introduction to resource sector aviation operations for personnel without an aviation background;
- assist participants in being able to identify potential risks and threats to the safety of their company's aviation operations;
- provide a range of tools that assist resources sector personnel identify hazards specific to the aviation industry.

Course Facilitator – Geoff Roberts

The Foundation has engaged Geoff Roberts, principal of Arrius Pty Ltd (a specialized aviation safety training organization) as chief facilitator of the course. Geoff has extensive skills and experience in both a fixed and rotary wing flying and instructing; flight safety programs; incident and accident investigation; aviation/airline management; regulatory affairs; and resource sector aviation safety management and auditing.



Geoff began his aviation career in 1983 as a trainee Royal Australian Air Force (RAAF) pilot. Following graduation, he spent the next three years operating helicopters in a variety of Australian and overseas locations.

In 1987 Geoff became a flying instructor and spent two years instructing basic students in both military and civilian flying roles. This was followed by tour as a staff instructor at the RAAF Central Flying School, where duties included advanced instruction of students, standardization of flight crew on a variety of fixed and rotary wing aircraft and flying with the "Roulettes" – the RAAF aerobatic team.

Geoff spent the next seven years at the RAAF Aircraft Research and Development Unit in a standardization role and continued work as a Flight Safety Officer.

In 1999, Geoff joined BHP Aviation as the Technical Officer and then Aviation Adviser, conducting operational and technical reviews of aviation companies providing support to BHP worldwide.

On leaving BHP, Geoff worked for Kendell Airlines and National Jet Systems (now Cobham) in Australia in a variety of line-pilot and management positions, including four years as General Manager Flight Operations, where he was responsible for overall management of the airline operation, which included overseeing the introduction of the Boeing 717 aircraft into the fleet.

About the Flight Safety Foundation

The Flight Safety Foundation Inc. was established in 1947 and is an independent, non-profit, international organization engaged in research, auditing, education, advocacy and publishing to improve aviation safety.

The Foundation's mission is "to pursue the continuous improvement of global aviation safety and the prevention of accidents".

The Foundation's membership roster spans 142 countries and represents a "who's who" of industry leaders from airlines, airframe and helicopter manufacturers, corporate operators, suppliers, insurance companies, regulators and others.

The BARS Program is run by Flight Safety Foundation Ltd, a wholly owned subsidiary of Flight Safety Foundation Inc. incorporated in the state of New York, USA.

Registration Form

Course Details

Dates:	23-24 August 2012	Time:	08.30-17.00
Location:	Kimberlite Room, Braden Burry Expediting, #18 Yellowknife Airport, 100 McMillan Drive, Yellowknife, Northwest Territories, X1A 3T2, Canada		
Cost:	US\$2,500 per person		

Participant Details

Title (Mr/Mrs/Miss/Ms/etc.)	Preferred Name
Given Name	Surname
Organization Name	
Position in Organization	
Phone	Facsimile
Mobile/Cell	Email

Postal Address

Address 1	
Address 2	
City	State
Postcode	Country

Do you have any dietary or special requirements?

How did you hear about the course?

Cancellation Policy

Substitution:

- If, after registering for the course you are unable to attend, you are welcome to nominate someone else to attend in your place at no additional cost, subject to Foundation approval. Please advise substitutions in writing by email.

Cancellations:

- Cancellation more than 30 days before the course: **no charge / 100% refund of any pre-payments**
- Cancellation less than 30 days, but more than 21 days: **10% of course fee charged / 90% refund of any pre-payments**
- Cancellation less than 21 days: **100% of course fee charged / no refund of any pre-payments**
- Cancellation must be **in writing** (the effective date is the date of dispatch).

Minimum Numbers

All courses are subject to minimum participant numbers. While the Flight Safety Foundation will endeavor to run all courses as scheduled, we reserve the right to cancel or postpone any course. If such action is necessary, the Foundation will aim to provide reasonable notice and alternative arrangements for registered participants.

Acceptance of Conditions

I hereby accept the terms and conditions as outlined on this Registration Form. Full payment must be made three weeks before the course commences.

Signature: _____

Date: _____

Payment – due by 2 August 2012

Receipt of payment guarantees your place. Full payment must be made three weeks before the course commences.

<input type="checkbox"/> Credit Card	<input type="checkbox"/> American Express	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard
Card Type:			
Cardholder's Name (please print):	_____		
Card Number:	_____ - _____ - _____ - _____		
Expiry Date:	____ / ____	CVV Number:	____ (AMEX 4 digits; Visa & MC 3 digits)
Amount:	<u>US\$2,500</u>		
Signature:	_____		
<input type="checkbox"/> Invoice/Billing Details			
Contact Name:	_____		
Contact Email:	_____		
Company Name:	_____		
Billing Address:	_____ _____		

To Register

To register please return completed Registration Form via email to BARs@flightsafety.org

For More Information

Contact: Kelley McMenamin
Phone: +61 1300 557 162
Email: mcmenamin@flightsafety.org

Flight Safety Foundation Ltd
ABN: 41 135 771 345

Office Use Only

Date Received:		Processed by:	
Date Processed:		Amount Paid:	
Other Information:			