



Exhibit Booth Reservation Form
72nd annual International Air Safety Summit
Mandarin Oriental, Taipei, Taiwan - November 4 - 6, 2019

Please Return to Namratha Apparao, by fax +1-703-739-6708 or email apparao@flightsafety.org

Company Name – as displayed on booth sign

Contact Person & Title

Mailing Address

City, State, Zip & Country

Phone, Fax & Email

Exhibitor Company Description – Please provide us in 300 words or less along with three product category listing keywords to be included in our Mobile APP.

Flight Safety Foundation follows the International Association for Exhibition and Events (IAEE) Guidelines for Display Rules & Regulations. These guidelines are incorporated by reference and made part of these Rules and Regulations and included in the official Exhibitor Service Manual.

IASS Exhibit Pricing (All costs are in USD dollars)

Exhibit Space Numbers 1- 22: Each Space is 10' x 10'

- Flight Safety Foundation Members — \$3,000 USD
- Individual and Non-Members — \$4,500 USD

Exhibit Space Numbers N1, N2 & N3: Each Space is 10' x 5'

- Flight Safety Foundation Members — \$1,800 USD
- Individual and Non-Members — \$2,700 USD

Payment of exhibit space and additional exhibit company registrations must be received by Monday, August 5, 2019 or space will be forfeited.

Booth Package Includes:

Each 10' x 10' booth and 10' x 5' will be set with 8' drape, 3' high side dividers, one 6' skirted table, two side chairs, one wastebasket, and one company identifier sign. Additional booth materials may be purchased directly from our exhibit contractor, details will be forwarded to confirmed exhibitors 6 weeks prior to summit.

Please reserve 10' x 10' or 10' x 5' booth space during the annual International Air Safety Summit.

1st choice space _____ 2nd choice space _____ 3rd choice space _____

List all known competitors you prefer not to be near. Distance from competitors cannot be guaranteed.

Exhibitor move-in is scheduled for Sunday, November 3, 2019 from 1300-1800. All stands must be set-up by 1800 on Sunday, November 3, 2019.

Exhibitor Benefits

- Company profile in mobile APP
- One complimentary summit registration providing access to all programming and networking events
- Exposure on the summit website and in the conference agenda
- Complimentary roster of pre-registered conference attendees in Excel format for preshow promotions. (available seven business days prior to the summit date)
- If a member of FSF, an FSF Member sign to display in your booth
- 15% off an advertisement in AeroSafety World online
- Opportunity to include news/updates about your organization in one of the IASS eDailies sent to all attendees and FSF members. To take advantage of this benefit, send a 150 word or less news article or press release to Namratha Apparao at apparao@flightsafety.org by Friday, October 11, 2019.
- Morning coffee/tea, refreshment breaks, and lunches in the exhibit marketplace
- Post-conference delegate roster, so you can follow up on sales leads

Registration Information: Complimentary Registration – One per exhibit space:

Company Name, Contact Person & Title

Mailing Address

City, State, Zip & Country

Phone, Fax & Email

Additional Exhibitor Registrations - \$425

(Please register on-line on our website using discount code **EXHDISCIASS2019**)

Each exhibiting company can purchase up to 2 additional exhibitor registration badges for full-time employees at a special discounted price of \$425 each. Badges are reserved only for full-time employees and not consultants of the exhibitor and are not transferable. No one authorized to wear an exhibitor's badge may represent any company, product or service other than those of the exhibitor. Badges give the wearer admission to the show floor, sessions, and food functions. As per the Exhibitor Display Rules & Regulations, badges must bear the company name that is designated on the Contract for Exhibit Space.

Cancellation and Terms & Conditions

Check the box below and type your name after you have read and understood the terms and conditions.

Yes. I understand the Flight Safety Foundation's IASS Exhibit Booth Cancellations Policy and Terms & Conditions.

Electronic signature: _____ (type your name)

Cancellation Policy

Refund or credit, less a US \$250 administrative fee, will be given for exhibit cancellations received by Monday, August 5th, 2019. Between Tuesday, August 6th, 2019 and Thursday, August 8th, 2019, you can cancel and receive a credit only, less \$250 administrative fee, towards the 2019 annual International Air Safety Summit exhibition. Credit cannot be applied towards membership dues or Networking Dinner. **No refund or credit will be given for cancellations received after Friday, August 9th, 2019.** Canceled booths also forfeit exhibitor benefits such as complimentary registration and attendee lists. All cancellation, refund, and credit requests should be sent by email to Ms. Namratha Apparao at apparao@flightsafety.org. Exhibitors who do not attend the meeting and have not sent an email cancellation by the deadline, will forfeit the entire exhibitor fee.

Terms & Conditions

Booth construction guidelines are set forth in the International Association of Exhibitions and Events (IAEE) display rules and regulations. These guidelines are incorporated by reference and made part of these Rules and Regulations and included in the official Exhibitor Service Manual.

Payment Information

() I have enclosed a check payable to FSF for \$ _____ (exhibit space plus registration fees, if applicable)

Check: Mailing Address
Flight Safety Foundation
701 N. Fairfax Street
Suite 250
Alexandria, VA 22314-2058
USA

() Please bill my credit card: Visa MasterCard American Express for amount \$ _____

Credit Card Information

Card #: _____ Expiration date: _____

Name on card: _____ Signature of cardholder: _____

Billing Address: _____

FSF reserves the right to cancel or reschedule all or any part of this event if there is insufficient registration or for other internal reasons. Should FSF cancel the event, and elect not to reschedule, all exhibitors will be notified via email and refunded the exhibitor fee in full.

Should FSF reschedule the event, exhibitors will have the option to transfer any paid exhibitor fees to the new event dates or receive a refund in full (minus administrative fees). Should FSF need to cancel and/or reschedule the event, FSF is not responsible for cancellation charges assessed by hotels, airlines or travel agencies, or other losses incurred due to the cancellation or rescheduling of the event.

Should external circumstances such as weather, acts of God, or other factors beyond FSF's control delay or prevent the event from occurring, FSF will consider the situation and advise exhibitors accordingly by email.

All outside meetings in the hotel cannot be held any earlier than 30 minutes after the last FSF Event of each day which is subject to FSF approval.