COVID-19 SAFETY PUNCH LIST—SAFETY ASPECTS OF REDUCTION/CESSATION OF OPERATIONS

General Considerations

☐ Consider all operations as non-normal and therefore a threat to safety
☐ Consider a progressive and coordinated reduction/cessation of operations
☐ Ensure cost pressures do not unduly reduce acceptable safety levels
☐ Consider possible culture change as the company or organization goes into financial survival thinking
☐ Ensure sufficient staff available commensurate with the actual level of operations
☐ Ensure continued use of your safety management system (SMS) to its full potential
  • Be aware that risk levels of each flight will change from locality to locality and with each type of operation due to the state of the crisis progression
  • Consider the threat of increased risk acceptance (get the job done, save the airline, less loss of jobs)
  • Consider the risk of missed or reduced safety or quality assurance (audits, etc)
  • Share risk assessments and experiences with other operators
☐ Ensure effective internal and external communication
☐ Ensure continued facility access for staff (i.e., expiry of access badges, pass codes etc.)
☐ Consider staff involvement in process improvements
☐ Consider training
  • Use any down time for training and safety education
  • Use all available means to deliver training (video, video conferencing, etc)
  • Consider training intervals depending on staff experience
☐ Consider opportunities provided by reduction or shutdown of operations
  • Consider developmental and learning opportunities
  • Revision of processes and regulations
  • Maintenance of aircraft and ground equipment
☐ Consider IT systems
  • Ensure critical software and hardware updates are made
  • Have a back-up for when IT systems fail
  • Avoid non-critical software and hardware updates
☐ Consider intensifying shared safety working across the industry through communication
☐ Consider level of staff turnover